

REPUBLIC OF CAMEROON  
Peace-Work fatherland  
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MINISTRY OF DECENTRALIZATION AND  
LOCAL DEVELOPMENT.  
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KOMBO ABEDIMOCOUNCIL  
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KOMBO ABEDIMO COUNCIL TENDERS  
BOARD  
KOMBO ABEDIMO COUNCIL  
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SERVICE FOR AWARD OF CONTRACTS  
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REPUBLIQUE DU CAMEROUN  
Paix-Travail-Patrie  
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MINISTERE DE LA DECENTRALIZATION ET  
DÉVELOPPEMENT LOCAL  
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COMMUNE DE KOMBO ABEDIMO  
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COMMISSION DE PASSATION DES  
MARCHES  
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SERVICE DES MARCHES  
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*DOCUMENT 1*

**TENDER NOTICE**

OPEN NATIONAL INVITATION TO TENDER  
NO.005/ONIT/KAC/KAITB/2023OF 20/01/2023

**FOR THE CONSTRUCTION OF A TEACHERS RESIDENCE AT G.P.S  
MBENMONG IN KOMBO ABEDIMO COUNCIL AREA -KOMBO  
ABEDIMO SUB DIVISION,NDIAN DIVISION,SOUTH WEST REGION**

- 1) **SUBJECT OF THE INVITATION TO TENDER:** Within the framework of the execution of the 2023 State budget by MINEDUB, the State of Cameroon represented by **THE LORD MAYORKOMBO ABEDIMOCOUNCIL** hereby launches in an emergency procedure an open national invitation to tender **FOR THE CONSTRUCTION OF A TEACHERS RESIDENCE AT G.P.S MBENMONG IN KOMBO ABEDIMO COUNCIL AREA** –KOMBO ABEDIMO SUB DIVISION,NDIAN DIVISION.
- 2) **CONSISTENCY OF WORKS:** The construction works subject to this invitation to tender include detail description of the items found in the bill of quantities (detail cost estimate).
- 3) **NATURE OF SERVICE:** The services involved in this invitation to tender shall require **THE FOR THE CONSTRUCTION OF A TEACHERS RESIDENCE AT G.P.S MBENMONG IN KOMBO ABEDIMO COUNCIL AREA** –KOMBO ABEDIMO SUB DIVISION,NDIAN DIVISION,SOUTH WEST REGION
- 4) **ETIMATED COST OF PROJECT:**TWENTY SEVEN MILLION(27.000.000)francs fcfa
- 5) **PARTICIPATION:** Participation in this present invitation to tender is opened to all registered and qualified companies or groups of companies based in the Republic of Cameroon, with the necessary financial capability, technical and professional expertise in **Public works (construction domain)**.



**6) EXECUTION DEADLINE:** The maximum deadline for the execution provided for by the Contracting Authority shall be **three months (90 calendar days)** with effect from date of notification of the Service Order to start works, per lot.

**7) CONSULTATION OF TENDER FILE:** The Tender documents may be consulted and obtained immediately after publication of this invitation to tender from the Services of the Contracting Authority (Service in charge of the award of contracts) during working hours at the KOMBO ABEDIMOCOUNCIL. The document shall be obtained upon presentation of a receipt testifying to the payment of a non-refundable sum of **fifty four thousand (54,000) FrancsCFA** payable to the MUNICIPAL Treasury KOMBO ABEDIMO.

**8) ADMISSIBILITY OF BIDS AND BID BONDS:** Each bidder shall enclose in his administrative documents a bid bond (provisional guarantee) that respects the model in this tender file of **five Hundred and forty Thousand(540.000) francs CFA** for each lot issued by a first-rate bank approved by the Ministry in charge of Finance featuring on the list in document 10 of the tender file and valid for thirty (30) days beyond the validity of the tenders.

Only originals or true copies certified by the issuing services of the required administrative documents (Senior Divisional Officer, Taxation Officials, etc.), including the bid bond, must imperatively be produced in accordance with the Special Tender Regulations or such bids shall be subject to rejection. They must obligatorily not be older than three (03) months or must be produced after the signing of the tender file. Double certification shall not be accepted. Any bid that shall not be in conformity with the prescriptions of this tender shall be declared inadmissible.

The provisional guarantee will be released no later than thirty (30) days after the period of bid validity for unsuccessful bidders. For the bidder who is awarded the contract, the provisional guarantee will be released after constitution of the final guarantee.

NB: The successful bidder shall during site installation present the originals of the respective documents for strict verification of their authenticity.

**9) SUBMISSION OF OFFERS:** Each bid written in English or French shall be signed by the bidder or by a duly authorized representative and presented in eight (7) copies, that is one **(01) original and six (06) copies** labelled as such. These shall be submitted in one sealed pack containing three (3) envelopes, that is, Envelope A: Administrative Documents, Envelope B: Technical file and Envelope C: Financial file. The sealed pack shall bear no information about the company and shall reach the, Service in charge of the award of contracts (AT KOMBO ABEDIMO) not later than **22/02/2023 at 9:am** local time and note should be taken that in case of any ambiguities or differences during opening, only the original shall be considered authentic. The sealed pack shall bear the following inscriptions:

OPEN NATIONAL INVITATION TO TENDER  
NO.005/ONIT/KAC/KAITB/2023OF20/01/2023

**FOR THE CONSTRUCTION OF A TEACHERS RESIDENCE AT G.P.S  
MBENMONG IN KOMBO ABEDIMO COUNCIL AREA -KOMBO  
ABEDIMO SUB DIVISION,NDIAN DIVISION,SOUTH WEST  
(To be opened only during bids opening session)**

**10) DURATION OF TENDER VALIDITY:** Bidders will remain committed to their offers for a period of ninety (90) days from the last date of for the submission of tenders, that is, the tenders shall be valid for 90 (ninety) days with effect from their submission deadline.

**11) OPENING OF BIDS:** The offers shall be opened in a single phase, according to the following schedule, in the office of the chairman of the tenders Board for KOMBO ABEDIMO COUNCIL situated at KOMBO ABEDIMO. Only bidders or their authorized representatives having a perfect



knowledge of the file may attend the bid opening session. Any bid which shall not comply with the requirements of the tender file shall be rejected. Bids shall be opened and assessed in a single (01) phase and two stages. *To hold on the 22/02/2023 at 10AM.*

**a) Stage I shall involve:**

- i) Opening and appraisal of validity, authenticity and completeness
- ii) Opening of envelopes containing technical documents to appraise and evaluate technical proposals

**NB:-** Any bids which shall not obtain **75%** score in the technical evaluation shall simply be eliminated.

**b) Stage II** Opening of financial offers to appraise proposed amount for the project.

**12) ASSESSMENT CRITERIA:** Tender conformity shall be evaluated as per the following:

**A) Eliminary Criteria**

- Bids submitted in unsealed envelopes and packs;
- Absence of original copy of bid bond
- Offers (bids) submitted after the deadline or time limit;
- Absence of original or properly certified administrative documents,
- Administrative documents more than 3months old;
- Incomplete technical or financial documents;
- Omission of unit price schedule ;
- None justification of capacity to pre-finance ;
- Technical and administrative evaluation mark less than 75% ;
- False declaration or forged documents ;
- Work supervisor of the company having less than three (03) years of experience;
- Site Foreman having less than five (05) years of working experience;

**B) Evaluation Criteria:** The preliminary evaluation shall be the binary method (YES/NO) based on the following essential criteria:

CRITERIA	ELEMENTS
GENERAL PRESENTATION OF THE BIDS	4 Elements
EXPERIENCE OF THE COMPANY	8 Elements
QUALITY OF PERSONNEL AND MANAGEMENT OF THE COMPANY	6 Elements
TECHNICAL EQUIPMENT	6 Elements
METHODOLOGY FOR THE EXECUTION OF WORKS	4 Elements
TOTAL	28 ELEMENTS

**NB:**

- Any Bid that shall not obtain 75%evaluation shall simply be rejected.
- Details of these main qualification criteria are specified in the assessment grid found in the Special Tender Regulations (RPAO).

**13) AWARD OF CONTRACT:** The contract shall be awarded to the lowest bidder, who fulfils the technical and administrative requirements.

**14) FINANCING:** The said works shall be financed as per the following programmed budget head of the 2023 Public Investment Budget (PIB 2023) by MINDDEVEL of the Republic of Cameroon under the Ministry of Basic Education assigned to THE LORD MAYOR KOMBO ABEDIMO.

**15) FURTHER INFORMATION:** Additional (supplementary) technical information may be obtained during working hours from the service for the award of contracts.

**16) AMENDMENT TO THE INVITATION TO TENDER:** The Delegated Contracting Authority reserves the right, if warranted, to subsequently amend this invitation to tender.

**17) Maximum number of lots:** Any bidder may bid for and hold more than one (1) lot but in this case we have just one lot. However for reasons of assiduity, effective presence of the contracting partner and proper realization of works this must be so with different sets of personnel.

KOMBO ABEDIMO, the.....



Copies:

- ARMP (for publication and archiving)
- CRTV/Cameroon tribune
- Notice boards (for information)
- Contracts Service (for archiving)
- Chairman, Tenders Board, KOMBO ABEDIMO
- THE Lord Mayor-KOMBO ABEDIMO
- Chrono